



Morgan County Schools

235 Highway 67, South

Decatur, Alabama 35603

BILLY W. HOPKINS, JR.
SUPERINTENDENT

January 15, 2020

**INVITATION TO BID
GROUNDS SERVICES
BID NO. 20-05**

Morgan County Board of Education will receive sealed bids for the furnishing of grounds services hereinafter described and specified.

There will be a **pre-bid conference** for the above referenced bid on **Tuesday, January 28, 2020, at 9:00 A.M.** This conference will be conducted at the School Board office located at 235 Highway 67 South, Decatur, AL 35603. There will be required scheduled school campus meetings that must be attended for campuses that you intend to bid. **Failure to attend the pre-bid conference and the scheduled campus meetings will disqualify you as a bidder (Contractors are not required to attend campuses they do not wish to bid).**

All proposals must be in sealed envelopes and shall be addressed to Brian Bishop, Chief School Finance Officer. Sealed proposals will be opened by the Morgan County Board of Education, at its office, 235 Highway 67 South, Decatur, AL 35603, on **Tuesday, March 3, 2020, at 1:00 P.M.** at which time they will be publicly opened and read aloud.

All bids should be mailed or delivered to **Morgan County Board of Education, Attn: Brian Bishop, 235 Highway 67 South, Decatur, AL 35603**. The bid name and number shall be written on the outside of the bidder's envelope. Bids delivered in Federal Express, UPS, or any other such deliverer's envelope shall be sealed in a separate envelope inside the deliverer's packaging. Failure to do this may cause the bid to be inadvertently opened and thus rejected.

Bids must be submitted on the proposal forms provided by the Morgan County Board of Education. Bids submitted in any other manner will not be accepted. All bid forms shall be signed and dated by the vendor. If not signed and dated, it will be considered as non-responsive to the bid request. No oral, email, telegraphic or telephone proposals or modifications will be accepted. The Morgan County Board of Education reserves the right to award this bid based on individual campuses, or the total of all campuses taken as a whole, or the combination of multiple campuses, whichever provides the greatest value to the Board of Education.

Each bidder must submit with their proposal a bid bond or cashier's check equal to \$1,000.00. The successful bidders' certified check or bid bond will be returned upon execution of the contract. All other checks and bid bonds will be returned to unsuccessful bidders after Board approval.

The bidders, before submitting a proposal, shall carefully examine the specifications to fully inform themselves as to all conditions and limitations.