

Completing the Course Approval Form

If you are not sure which courses are equivalent to your high school courses, see the [Alabama State Department of Education \(ALSDE\) Dual Enrollment Equivalencies Memorandum](#). Core classes are listed on pages 3 and 4.

If you wish to select your classes, go to the [Class Schedule](#) listed on Calhoun's website to locate class sections and times. If not, you can elect for the dual enrollment staff to select your section for you provided you give them enough information to do so.

Class Locations

- Calhoun campus - Students are allowed to take classes that meet on Calhoun's campus.
 - 8:00-9:15 a.m. classes (best option) - Students who take this option will not have 1st and 2nd periods on their PHS schedule since they are at Calhoun during the time those classes meet.
 - Each class typically meets Mon/Wed or Tu/Th of each week.
 - Students are allowed to take classes that meet at times other than 8:00 a.m. at Calhoun provided it allows the students to attend all classes scheduled at PHS.
- PHS campus - The following DE classes are taught during the regular school day at PHS:
 - MTH 112 and MTH 113 - Precalculus taught by Donald Weeks
 - MTH 125 - Calculus taught by Donald Weeks
- Distance Learning (Online)
 - Taught by a Calhoun instructor

SAMPLE CLASS LISTING (from the Class Schedule on Calhoun's website)

Sections Found					
English Composition I - 11479 - ENG 101 - 100					
Associated Term: Fall 2020					
Registration Dates: Jun 01, 2020 to Aug 25, 2020					
Levels: Undergraduate					
Attributes: Area I Written Composition					
Decatur Campus Campus					
Lecture Schedule Type					
Traditional Instructional Method					
3.000 Credits					
View Catalog Entry					
Scheduled Meeting Times					
Type	Time	Days Where	Date Range	Schedule Type	Instructors
Class	8:00 am - 9:15 am	MW	TBA Aug 19, 2020 - Dec 14, 2020	Lecture	Christie Michie Lamon Burney (P.)

SAMPLE COURSE APPROVAL FORM

- The sample Course Approval Form below includes:
 1. the course shown above in the sample class listing
 2. a math class with Coach Weeks at PHS
 3. a class that you would prefer the dual enrollment office select the section. If you have a preferred day and time, list it. If not, leave "CLASS TIMES" blank.

	CRN #	Course Name & Number	SECTION #	CAMPUS	CLASS TIMES	INSTRUCTOR
1.	11479	ENG 101	100	Decatur	8:00 a.m. -9:15 a.m. MW	Burney
2.		MTH 112		PHS		Weeks
3.		HIS 202		Decatur	8:00 a.m.-9:15 a.m. TTh	